



BRC COVID-19 Risk Assessment v1 07.05.20



(All areas in brackets and all columns to be completed for each identified hazard)

This is the COVID-19 Specific Risk Assessment for:	South Kilworth Riding Club Events and Activities
For the period of:	25/07/2021 until 05/09/2021
Overall responsibility of health and safety for all Club / Area activities is that of:	Richard Harrison
Day-to-day responsibility for ensuring this risk assessment is put into practice is delegated to:	The named Health and Safety Officer / Organiser for each specific event / activity (see individual event risk assessment for details)
This COVID-19 risk assessment has been carried out by:	Sue Butland / Richard Harrison SKRC Committee
This COVID-19 risk assessment has been carried out on:	24/07/2021

You should review your risk assessment if you think it might no longer be valid (e.g. a change in government or industry guidance for running events and activities)

What are the hazards?	Who might be harmed?	How might they be harmed?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Date done
<i>EXAMPLE:</i> Number of people on site	<i>EXAMPLE:</i> Riders, Officials, Volunteers, Public	<i>EXAMPLE:</i> By the spread of COVID-19 through airborne or droplet transmission	<i>EXAMPLE:</i> Limiting number of competitors. Only allowing each rider to bring one helper. Giving time slots for arrivals and departures for each rider.	<i>EXAMPLE:</i> Monitor arrivals on the day to ensure only expected number of people enter the site.	<i>EXAMPLE:</i> Organiser	<i>EXAMPLE:</i> Before each specific event	<i>EXAMPLE:</i> See event specific risk assessment
Number of people on site	Competitors, supporters, officials, volunteers	By the spread of COVID-19 through airborne or droplet transmission	Having "not starting before" times for later classes. Increased parking space and ring sizes to give everybody more space.	Monitor government requirements for limits on size of outdoor gatherings	Committee	Before each show	24/07/21
Communal Areas	Competitors, supporters,	By the spread of COVID-19 via	Introduced online pre-entries and membership to reduce people in the	Check supplies of sanitiser and disinfectant	Committee	During show and	

	<i>officials, volunteers</i>	<i>touching infected surfaces</i>	<i>entries tent. Introduced card payment to minimise cash handling. Re-designed entry tent to minimise number of people inside. Sanitiser provided in entry tent and at toilets. Disinfectant spray provided in portable toilets.</i>	throughout the day. Evaluate entry tent arrangement after first show.		at post-show meeting	
<i>Communal Equipment</i>		<i>By the spread of COVID-19 via touching infected surfaces</i>	Pre-entry means people do not have to come into the entry tent or use communal pens or surfaces if they don't want to. Gymkhana games designed to minimise equipment use. Any touched equipment cleaned between races.	No			
<i>Vulnerable Groups</i>		<i>By the increased health risk if infected</i>	<i>Checked that all volunteers in the entry tent have had 2 vaccinations.</i>	No			
<i>Infected person attending</i>		<i>By the increased risk of transmission</i>	<i>Put COVID precaution notice on website and Facebook before each show</i>	No			
<i>Level of activity</i>		<i>Due to being un-fit or out of practice after lockdown</i>	<i>Judges are aware and will make courses suitable for the first show</i>	No			
<i>Passport and flu vacc checking</i>		<i>Due to a busy area if checked on site – danger of increased transmission</i>	N/A	N/A			
<i>Event money and paperwork</i>		<i>Due to an increased risk of transmission by handling physical items</i>	<i>Pre-entry, entry tent arrangements as above. Separate collection desk for pre-entry numbers. No access to entry tent for anybody except key volunteers. Stewards will collect paperwork through door, not come into the tent. Card system introduced. Clear round now paid for in entries tent.</i>	Monitor and update after first show if necessary	Committee	Post show meeting	
<i>Non-Compliance with H&S protocols</i>		<i>By people ignoring or being un-aware the events control measures</i>	<i>Stewards, judges, volunteers all briefed. Rules already state that we can ask anybody to leave the showground or refuse entry at committee discretion.</i>	No			

<i>Methods of communication</i>		<i>By sharing radios etc amongst different people or by face-to-face contact</i>	<i>Communication by WhatsApp on private phones rather than radio. Face to face communication all outdoors due to redesign of entry tent.</i>	No			
<i>Busy areas of the site</i>		<i>Due to increased proximity of people in a smaller area</i>	<i>Ring sizes and parking area increased Ring entrances and collecting areas re-designed to provide more space and minimise crowding</i>	No			
<i>Declarations / secretary's area</i>		<i>Due to increased proximity of people and transfer of equipment</i>	<i>Covered in previous entries</i>	No			
<i>Catering facilities</i>		<i>Due to increased proximity of people using one service</i>	<i>External caterer with her own risk assessment. Placed well away from any other areas where people might gather</i>	Review positioning after first show	Committee	Post show meeting	
<i>Scoreboards</i>		<i>Due to increased proximity of people wanting to see scores</i>	<i>N/A</i>				
<i>Presentations</i>		<i>Due to increased proximity of people and transfer of rosettes</i>	<i>All outside in the ring so only competitors and judges present</i>	No			
<i>Groups of officials – scorers, control box, judges</i>		<i>Due to close proximity of people in a small area</i>	<i>All briefed and running with minimal number of volunteers or family groups in enclosed spaces. Clear round tent, Jump judges tents / caravan. Ask judges to take lunch in car or outside</i>	No			
<i>Official Photographer</i>		<i>Due to a small area being used for viewing of pictures</i>	<i>N/A</i>				
<i>Stables</i>		<i>Due to enclosed area with high footfall</i>	<i>N/A</i>				
<i>PPE</i>		<i>Due to allergies or ineffective PPE</i>	<i>First aider will have standard issue PPE</i>	Check supplies after first show	Committee	Post show meeting	

<i>Chemicals used for disinfecting / sanitising</i>		<i>Due to incorrect use, storage or disposal</i>	<i>Only household chemicals in small containers will be used. Purchased for each show.</i>	Check supplies after first show	Committee	Post show meeting	
<i>Event Paperwork</i>		<i>Due to contact by multiple people</i>	<i>See previous entries</i>				
<i>Numbers on an arena / warm-up</i>		<i>Due to increased transmission in an enclosed area</i>	<i>Collecting rings / ring entrances moved to give more space.</i>	Review after first show	Committee	Post show meeting	
<i>Jump course walks</i>		<i>Due to small, specific route for many people to access</i>	<i>All outdoors, consideration about spacing included in Facebook message</i>				
<i>Lorry / car park</i>		<i>Increased activity in a defined area, especially when preparing horses</i>	<i>See previous entries</i>				
<i>Fence judges</i>		<i>Due to the need to be in pairs at a set location</i>	N/A				
<i>Meetings</i>		<i>Due to multiple people in a small confined area</i>	N/A				
<i>Vet cover</i>		<i>Due to procedure necessary for treating horses</i>	N/A				
<i>Medical cover</i>		<i>Due to procedure necessary for administering treatment</i>	<i>First aider aware of all necessary protocols.</i>				