

SOUTH KILWORTH RIDING CLUB LTD

HEALTH & SAFETY POLICY

Introduction

This document is the Health and Safety Policy for South Kilworth Riding Club Ltd (SKRC).

Health and Safety Statement of Intent

South Kilworth Riding Club will safeguard, so far as reasonably practicable the health, safety and welfare of all persons who might be subject to risks from its activities.

Our health and safety policy is to:

- Prevent accidents and provide adequate control of health and safety risks arising from all event activities.
- Provide adequate training to ensure volunteers and officials are competent to do their work.
- Maintain safe and healthy event conditions, provide and maintain safe equipment and machinery, and ensure safe storage.
- Conduct the club events in accordance with the rules and current best practice.
- Have an Emergency Plan available at events in case of a major incident.
- Have a first-aid box and accident book available in the secretary's tent at every show.
- Report any serious accidents under RIDDOR: (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations).

Responsibilities for Health and Safety

1. Club Chairman Richard Harrison has overall and final responsibility for SKRC health and safety and day-to-day responsibility for ensuring this policy is put into practice.

2. Club Committee Members are responsible for ensuring:

- Health and safety standards are maintained and improved.
- Health and safety procedures are appropriately briefed and followed in the event areas for which they are responsible.

3. All club members, volunteers, officials, competitors and spectators must:

- Observe all SKRC club health and safety rules and procedures.

- Take reasonable care of their own health and safety and that of others around them.
- Report all health and safety concerns to an appropriate person (as detailed above).

Arrangements for Health and Safety

Risk assessment

SKRC will regularly review, monitor and update the risk assessments for the show set-up and events and ensure that all necessary actions are taken.

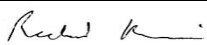
Training

SKRC will ensure that there is a qualified first aider available at every show, and arrange training if required.

SKRC will ensure that all committee members, stewards, judges and set-up volunteers are briefed on health and safety arrangements for the shows.

Supporting Documents

- Risk assessment – show set-up / take down
- Risk assessment – event day
- Emergency plan
- Briefing documents for show day officials
- Briefing document – show set up
- Accident report form
- Club Rules

Name	Signature	Date	Next Review Date
Richard Harrison		17/07/24	Feb 2025